

**GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT (AVIATION DIVISION)
PAKISTAN METEOROLOGICAL DEPARTMENT
MET. HEADQUARTERS ISLAMABAD**

No. Audit-12(4)/2020-21

Islamabad, the 13 October, 2020.

CIRFULAR

Subject: **IMPLEMENTATION OF CASH MANAGEMENT AND TREASURY SINGLE ACCOUNT, 2020**

In compliance with Aviation Division letter No.2(15)2020-21/F&A, dated 06-10-2020 (copy enclosed as **Annex-A**), the undersigned attended meeting in the office Joint Secretary III at Aviation Division on 09-10-2020 at 11:00AM. The following instructions / guidelines issued by the chair:

- (i) The following private accounts with nominal balance are required to be closed within a fortnight. The balance amount available shall be deposited/transferred to State Bank of Pakistan as per instructions contained in Finance Division letter No.1(1)/S.O(TSA)/2020, dated 19-08-2020, using the prescribed form of Finance Division (**Annex-B**) and a compliance report may immediately be sent to this office for onward submission to Aviation Division.

R M Cs	Bank Name	Account Title	IBAN	Available Balance (Rs.)
FFD, Lahore	NBP, Main Branch, Lahore	DDO, National Flood Forecasting Beauru	PK22NBPA0300004034997565	3,000.00
	NBP, Circular Road, D.I. Khan	Officer Incharge Weather	PK74NBPA1433004016299004	129.00
	NBP, Model Town, Rahimyar Khan	Officer Incharge Pakistan Met	PK38NBPA0391004017758640	0.00
	NBP, Wapda Colony, Mirpur AJK	Officer Incharge Weather Radar	PK81NBPA0614004002927735	65.00
	NBP, Sialkot	Officer Incharge Sialkot	PK83NBPA0404004047843670	555.25
RMC, Lahore	NBP	DDO, RMC, Lahore	PK70NBPA0300004034997574	860.33

- (ii) The following project accounts (other than treasury single account / assignment account) shall be closed within one month. The balance amount available shall be deposited/transferred to State Bank of Pakistan as per instructions contained in Finance Division letter No.1(1)/S.O(TSA)/2020, dated 19-08-2020, using the prescribed form of Finance Division (**Annex-B**) and a compliance report may immediately be sent to this office for onward submission to Aviation Division.

R M Cs	Bank Name	Account Title	IBAN	Available Balance (Rs.)
FFD, Lahore	NBP, ACP, Model Branch Lahore	Chief Met. Flood Forecasting Division	PK13NBPA1442004000719124	1,001,083.31

		Director National Flood Forecasting	PK13NBPA1442003000715763	683,119.31
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- (iii) The following bank account maintained at Karachi since long shall be closed immediately and balance amount available shall be deposited/transferred to State Bank of Pakistan as per instructions contained in Finance Division letter No.1(1)/S.O(TSA)/2020, dated 19-08-2020, using the prescribed form of Finance Division (**Annex-B**) and a compliance report may immediately be sent to this office for onward submission to Aviation Division.

R M Cs	Bank Name	Account Title	IBAN	Available Balance (Rs.)
Camp Office, Karachi	NBP, Airport Branch, Karachi	Pakistan Meteorological Department	A0003004099092456	Not disclosed by PMD KHI

- (iv) The following project account shall be closed within one month and amount available shall be deposited/transferred to State Bank of Pakistan as per instructions contained in Finance Division letter No.1(1)/S.O(TSA)/2020, dated 19-08-2020, using the prescribed form of Finance Division (Annex-B) and a compliance report may immediately be sent to this office for onward submission to Aviation Division. If it is not feasible to immediately close this account, a detailed justification for its continuous operation / maintenance may be provided to this office for seeking guidance from Finance Division.

R M Cs	Bank Name	Account Title	IBAN	Available Balance (Rs.)
GLOF Project	NBP, H-9 Branch, Islamabad	Pakistan Meteorological Department	PK13NBPA1531004008609989	04 Million

2. Furthermore, it may kindly be ensured by all Controlling officers / Project Directors that henceforth no secretive / undisclosed private account shall be opened or maintained with any bank. All DDOs & Controlling Officers are required to acquaint themselves with "Cash management and Treasury Single Account Rules, 2020 (available on www.finance.gov.pk).

3. This issues with the approval of Director General Met Services.



(TARIQ NADEEM)
Chief Administrative Officer
For Director General
Meteorological Services

- Encls: (i) Aviation Division letter No.2(15)2020-21/F&A, dated 06-10-2020
(ii) Prescribed form of Finance Division for closure of bank accounts.
(iii) Copy of Finance Division F.No. 1(1)/S.O (TSA)/2020, dated 19-08-2020.

Distribution:-

- (i) Chief Meteorologist / Controlling Officer Met. HQs Islamabad / Camp Office, Karachi / FFD, Lahore.
(ii) Director RMC, Lahore / Karachi / Quetta / Peshawar / Gilgit.
(iii) Dr. Khalid Malik, Director, (R&D), PMD, Islamabad / Project Director GLOF.
(iv) ✓ All Controlling Officers.
(v) Major (R) Muhammad Kaleem Khan, Director (IT) with request to please upload on PMD, website.

Government of Pakistan
Cabinet Secretariat
(Aviation Division)

Annex-A
P-351/c

No-2(15)2020-21/F&A

Islamabad the 6th October, 2020

From : Saeed Akhter Khan
Section Officer (F&A)

To
Director Finance
H.Q Airport Security Force,
Karachi
Chief Admin Officer,
H.Q Pak. Meteorological Department,
Islamabad

Subject: - IMPLEMENTATION OF CASH MANAGEMENT AND TREASURY
SINGLE ACCOUNT, 2020

I am directed to refer to this Division's letter of even number dated 27th August, 2020 on the subject cited above and to state that a meeting is scheduled to be held on Friday, 9th October, 2020 in the office of Joint Secretary-III at 10:00 A.M, 8th Floor Kohsar Block Pak Secretariat Islamabad.

2. It is, therefore, requested that a well conversant officer may kindly be deputed along with complete record of Commercial Bank account to attend the meeting on given date and time.


(Saeed Akhter Khan)
Section Officer (F&A)

