

Government of Pakistan  
Cabinet Secretariat (Aviation Division)  
Pakistan Meteorological Department  
Sector H-8/2, Islamabad - 44000

No. Co (Isb)-3(3)/WMO&others/VN/2016/ 1615

Dated: 7<sup>th</sup> December, 2020

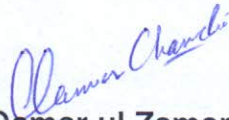
**C I R C U L A R**

**SUBJECT: WMO Vacancy Notice No. 2102, Science Officer (P.3), World Climate Research (WCR) Division, Science and Innovation Department, Geneva, Switzerland**

Reference is invited to WMO Secretariat Vacancy Notice No. 2102, for the Post of "Science Officer (P.3), World Climate Research (WCR) Division, Science and Innovation Department, Geneva, Switzerland (**Copy enclosed**).

2. Interested officer(s) who fulfill the requisite qualification and experience may submit their application(s) to WMO Secretariat at weblink <https://erecruit.wmo.int/public/> before the deadline date **24<sup>th</sup> December, 2020** under intimation to this office.

Encl: (As stated)

  
(Qamar ul Zaman)

Deputy Director (Coordination)  
For Director General, PMD

**Distribution:**

- Chief Meteorologist, Research and Development Division, Islamabad
- Chief Meteorologist, National Drought Monitoring Centre, Islamabad
- Chief Meteorologist, Flood Forecasting Division, Lahore
- Chief Meteorologist, Met. Complex, Karachi.
- Director, RMC, Karachi/Lahore/Quetta/Peshawar/Gilgit
- Director, F&C/IMG/CDPC/Maint. Division, Karachi
- Director, NAMC/NWFC/Drought/Seismic/Planning, Islamabad
- Director, IT for uploading at PMD website.
- Senior Meteorologist, MO, Karachi/Lahore/Islamabad/Multan

**CC:-**

- Section Officer (Met), Aviation Division, Islamabad.



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P-7316

Weather • Climate • Water  
 Temps • Climat • Eau

VACANCY NOTICE NO: 2102  
 DEADLINE FOR APPLICATION: 24 December 2020

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Science Officer	P3	Geneva, Switzerland	To be determined	Fixed-term - 2 years

**ORGANIZATIONAL UNIT**  
 World Climate Research (WCR) Division  
 Science and Innovation Department

WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.

**DUTIES AND RESPONSIBILITIES**

- Under the overall guidance of the Director of the Science and Innovation (D/SI) and the direct supervision of the Head of the World Climate Research Division (H/WCR), the incumbent will perform the following duties:
- Provide overall programmatic support to key World Climate Research Programme (WCRP) science activities, including, but not limited, to those covering the WCRP Science Objectives on "Prediction of the near and mid-term evolution of the climate system" and "Long-term response of the climate system";
- Support the Head of the Division with regard to the development and realization of the WCRP Implementation and Transition process;
- Work closely with the staff in the Division to jointly meet key objectives;
- Coordinate with the WCRP International Project Offices, as necessary, in particular the new Coupled Model Intercomparison Project (CMIP) Office;
- Work with relevant activities to provide regular budget and funding updates, and assist the Head of Division in identifying possible sources of funding;
- Liaise and coordinate with the World Weather Research Programme (WWRP) and the Global Atmosphere Watch (GAW) in the SI Department, the IPCC secretariat, as well as other activities as appropriate (e.g., ensuring connections with WMO Technical Commissions, the Research Board and other WCRP co-sponsored activities);
- Act as a focal point for the Secretariat for CMIP activities, in particular with regards to the scenario runs as required by the IPCC process;
- Maintain current knowledge of climate research progress relevant to the WCRP, particularly around modelling;
- Work with Departments to identify and support opportunities for early career, underrepresented, and developing country researchers;
- Represent the WCRP (and when appropriate the SI Department) in national and international meetings, as required;
- Under the guidance of the Head of the Division, work with the

**QUALIFICATIONS**

- Education**  
 Master's degree or equivalent in Climate Science, Earth System Science, Meteorology, Oceanography, Cryosphere Sciences or a closely related field. A Ph.D. would be an advantage.
  - Experience**  
 A minimum of five years of combined national and international progressively responsible experience in project or programme management in a relevant climate, Modelling, Earth System Science or a global change field.
  - Other requirements**  
 Ability to develop, implement, monitor and evaluate assigned programmes and projects. Ability to plan, organize and manage the work with minimum supervision. Ability to draft clear and succinct communication items, reports, documents and correspondence. Maturity of judgement, initiative and creativity. Excellent analytical, communication and interpersonal skills. Excellent knowledge of Microsoft Office applications. Understanding of the United Nations, including WMO programmes and activities and international organization processes would be an advantage. Ability to work in a multicultural environment and to foster diversity and team spirit.
  - Languages**  
 Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage.
- (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)

