



ACCOUNTANT GENERAL PAKISTAN REVENUES

SUB OFFICE, LAHORE

8th Floor, A.G Office Complex, 1-Turner Road, Lahore

No. AGPR/SOL/CD/890

Dated: 15-01-2021

To

The Secretary/Principal Accounting Officer,
Aviation Division,
Islamabad.

Subject: ALERT FOR INSUFFICIENT ERE BUDGET.

Kindly refer to the Finance Division letter No.F.1(3)-CAO(MoF)/2020/447 dated 04.12.2020 addressed to all PAO's and the subject noted above.

2. The Finance Division has stated that there shall not be any expenditure approved by accounting offices without availability of Funds through Budgetary Mechanism. The following strategy shall be followed:

- The Accounting Offices shall issue alerts to the concerned PAOs and also informed the DDOs having left with insufficient balance against the ERE heads for arrangements of funds through budgetary process.
- All those Divisions/Departments/Offices which will have insufficient allocation under ERE heads will be shifted from payroll to supplementary payroll in phase-I.
- This will result in delays of receipt of salaries by the employees.
- In phase-II, salary payments will be stopped and no claim in any other heads of account will be processed by the accounting offices till availability of budget in ERE heads.

3. As per SAP system generated data and reports, it has been found that there is insufficient/low budget to meet the salary expenditure of the departments which are under your kind control. List of the departments showing cost centers final grant, expected progressive expenditure and expected excess/shortage of budget is enclosed. The expected figures are based on the assumption that number of employees and their pay and allowances remain the same throughout the Financial Year 2020-21.

4. Appropriate amount of budget under detail objects of A01-ERE to meet the expenditure of pay & allowances and arrears in said cost centers needs to be arranged forthwith otherwise if budgetary cover under detailed object wise ERE heads is not provided than in phase-I salaries of the employees of these departments will be shifted from regular payroll to supplementary payroll which will result in delay in payment of salaries after first day of the month.

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5. Furthermore, if budgetary cover is not provided within one month then in phase-II salaries of the employees of these departments will be stopped and no claim/bill under **Non ERE heads** will be processed by this office as per directions of Finance Division wide their above referred letter till availability of budget in ERE.

6. Phase wise schedule is as under

- | | |
|-------------------------|----------------|
| a) Issue alerts to PAOs | January, 2021 |
| b) Phase-I | February, 2021 |
| c) Phase-II | March, 2021 |

7. It is therefore requested that ERE budget may kindly be made available in relevant heads urgently to avoid phased implementations of instruction of the Finance Division by this office.


DIRECTOR GENERAL PAKISTAN REVENUES

Distributions:

Copy to the following for necessary action as above:

1. Head of the Department (Concerned).
2. DDO (Concerned).

Copy for Information to the following for information and with the request to direct the PAO concern to provide budgetary cover:

1. AFS (Expenditure), Finance Division, Islamabad

Copy for Information to:

1. PS to Controller General of Accounts, G-5/2, Islamabad.
2. ICO to AGPR, O/o the Accountant General Pakistan Revenues, G-8/4, Islamabad.

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DIRECTOR GENERAL PAKISTAN REVENUES

LIST OF DEPARTMENTS WITH ERE BUDGET & EXPENDITURE (PAY AND ALLOWANCES)

Cost Center with Description	DIVISION	Final Grant 2020-21	Expected Prog. Expenditure During the FY 2020-21	Expected Balance at the end of FY 2020-21	Expenditure at the end of FY 2020-21 (%)	REMARKS
LO1089 - ASF AIAP LAHORE ASF AIAP LAHORE	F016-AVIATION DIVISION	786,033,000	926,500,180	-140,467,180	118%	GL HEADS ARE ALREADY IN NEGATIVE. EXPECTED EXPENDITURE IS IN EXCESS TO BUDGET
LO1088 - PAKISTAN MET DEPARTMENT LAHORE PAKISTAN MET DEP	F016-AVIATION DIVISION	223,012,000	226,906,795	-3,894,795	102%	GL HEADS ARE ALREADY IN NEGATIVE. EXPECTED EXPENDITURE IS IN EXCESS TO BUDGET
LO1092 - FFD LAHORE FFD LAHORE	F016-AVIATION DIVISION	95,351,000	95,886,868	-535,868	101%	GL HEADS ARE ALREADY IN NEGATIVE. EXPECTED EXPENDITURE IS IN EXCESS TO BUDGET
MIN0283 - ASF MULTAN AIRPORT ASF MULTAN AIRPORT ✓	F016-AVIATION DIVISION	371,214,000	441,809,250	-70,595,250	119%	GL HEADS ARE ALREADY IN NEGATIVE. EXPECTED EXPENDITURE IS IN EXCESS TO BUDGET
FD0154 - ASF FAISALABAD AIRPORT ASF FAISALABAD AIRPORT	F016-AVIATION DIVISION	214,310,000	250,055,832	-35,745,832	117%	GL HEADS ARE ALREADY IN NEGATIVE. EXPECTED EXPENDITURE IS IN EXCESS TO BUDGET
ST0105 - ASF SIALKOT AIRPORT ASF SIALKOT AIRPORT ✓	F016-AVIATION DIVISION	173,425,000	185,693,876	-12,268,876	107%	GL HEADS ARE ALREADY IN NEGATIVE. EXPECTED EXPENDITURE IS IN EXCESS TO BUDGET

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MOST IMMEDIATE
FAX

GOVERNMENT OF PAKISTAN
AVIATION DIVISION
PAKISTAN METEOROLOGICAL DEPARTMENT
[Headquarters Office, Sector H-8/2]
ISLAMABAD

No. Bgt – 1 (1) /III/2020-21/

Dated: 04th February, 2021

MEMORANDUM

Subject: (i) **STRATEGY TO APPLY BUDGET CHECK ON PAYROLL EXPENDITURE WITHIN ALLOCATED BUDGET**
(ii) **SURRENDER OF ANTICIPATED SAVINGS**

It is informed that Finance Division has issued instructions vide No. F.1(3)-CAO(MoF)/2020/447, dated 4th December, 2020 (copy enclosed) on the above subject, which are as follows:

- a. The Accounting Offices i.e. AGPR shall issue alerts to the concerned PAOs and also inform the DDOs, having left insufficient budget under Employees Related Expenses (ERE) for arrangement of funds through budgetary process.
- b. All those Divisions/Departments/Offices which will have insufficient allocation under ERE heads will be shifted from payroll to supplementary payroll in Phase-I. This will result in delay of receipt of salaries by the employees.
- c. In Phase-II, the salary payments will be stopped and no claim in any other head of account will be processed by the accounting offices till availability of budget in ERE heads.

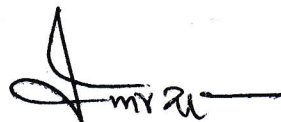
2. Keeping above in view, in order to avoid any inconvenience in the matter and to keep adequate budget under the heads of ERE, the information of anticipated savings and excess in the allocated budget on the enclosed format (Proforma A &B) shall reach this office latest by 19-02-2020. The following points may keep in mind while preparing the statement:-

- (a) The amount of expenditure under various heads anticipated by the sub-offices for the remaining part of the financial year should be free from variations in the actual and reconciled expenditure.
- (b) Exact amount of the anticipated expenditure under Pay & Allowances upto 30-06-2021 be mentioned by keeping in view the actual requirement and arrears, if any.
- (c) Figures of expenditure (actual and anticipated) for the complete financial year under the heads of other than ERE shall not be exceeded to the budgetary allocation, however, anticipated savings shall be mentioned accordingly.

3. Further, Sub-offices of AGPR Lahore and Karachi have also issued alert for insufficient budget under ERE vide letter No.AGPR/SQL/C/890, dated 15-01-2021(copy enclosed) and desired to take appropriate measures to keep availability of funds under detail object A01-ERE to meet expenditure thereto.

4. Please do not rely on the request for supplementary grant, as its outcome is uncertain.

5. The referred letter of Finance Division and AGPR, Lahore may also be downloaded from PMD's website.



(IMRAN KHAN)

Dy. Chief Administrative Officer (B&G)

Distribution:-

1. Controlling Officer, PMD HQs Office, Islamabad / FFD, Lahore/ Camp Office, Karachi.
2. Director, RMCs, Karachi/ Lahore/ Peshawar/ Gilgit/ Quetta.
3. Director, IMG / CDPC, Karachi.
4. Met. Incharge, DMO, Hyderabad.
5. Director (IT)/Web Master. **Please upload the enclosed letters on PMD's website.**

GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT

STATEMENT SHOWING THE BUDGET ALLOCATION ACTUAL / ANTICIPATED EXPENDITURE FOR THE YEAR 2020-21
SAVING / EXCESS ETC

SECTION - COM OBJECT CLASSIFICATION	BUDGET ALLOCATION 2020-21	RE- APPROPRIATION UPTO DATE	FINAL BUDGET 2020-21	ACTUAL EXPENDITURE 01-07-2020 to 31-01-2021	ANTICIPATED EXPENDITURE 01-02-2021 to 30-06-2021	TOTAL EXPENDITURE COL 5 & 6	SAVING (-) EXCESS (+) COL 7 & 4	JUSTIFICATION OF EXCESS / SAVING SHOWING IF ANY
1	2	3	4	5	6	7	8	9

Prepared by

Drawing & Disbursing Officer

Controlling Officer

GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT

STATEMENT SHOWING THE COMPLETE DETAILS AND JUSTIFICATION FOR THE AMOUNT OF ANTICIPATED EXPENDITURE
SHOWING IN COLUMNS NO.6 OF PROFORMA-A

Function-Cum-Object Classification	Proposed Expenditure for 5 months i.e. 01-02-2021 to 30-06-2021	Item-wise breakup of the amount showing in Col.2	Full justification on the basis of working separately for item wise anticipated expenditure as shown in Col. No.3	A certificate of confirmation to the effect that expenditure indicated in Col.3 will be incurred by 30 th June 2021 and booked in the accounts for 2020-2021
1	2	3	4	5

Prepared by

Drawing & Disbursing Officer

Controlling Officer