

**GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT (AVIATION DIVISION)  
PAKISTAN METEOROLOGICAL DEPARTMENT  
MET. HEADQUARTERS, ISLAMABAD**

No.CAO-1(11)/2021/ 519

Islamabad, the 05 of April, 2021.

**CIRCULAR**

Subject: **ADMINISTRATIVE / FINANCIAL ISSUES DISCUSSED AT THE LEVEL OF DEPARTMENTAL ACCOUNTS COMMITTEE (DAC) & PUBLIC ACCOUNTS COMMITTEE (PAC)**

The worthy D.G. Met.S, while attending meeting of Departmental Accounts Committee at Aviation Division on 30-03-2021 and meeting of Public Accounts Committee at Parliament House on 31-03-2021, noted with concern the following points which require prompt corrective actions at the level of Controlling Officers / Project Directors / Head of Sub / Regional Offices:

**(i) Inaction over timely submission of surrender statements:-**

An amount of Rs.28.871 Million has been reflected in appropriation account of PMD for Fiscal Year 2018-19 as saving which works out to 2.03% of Final Grant. The breakup of this amount is as under:-

Head	Amount
A01 ERE	-22,568,516
A03 Operating Expenses	-1,783,065
A05 Grant, Subsidies	-3,956,600
<b>Total</b>	<b>28,308,181</b>

The principal Accounting Officer observed that this huge amount could have been anticipated well ahead of the closure of fiscal year 2018-19 and surrendered accordingly, had the respective controlling officers and budget section applied their collective wisdom to correctly understand the trend of expenditure under respective head of accounts wherein savings occurred. In this context, the worthy D.G. Met.S. has emphatically directed all controlling officers / project directors to submit surrender statements of anticipated savings well ahead of closure of financial year. Any instance of inaction / lethargy shall be viewed seriously and responsibility fixed accordingly.

**(ii) Delay in payments to the successors of deceased employee under Prime Minister Assistance Package:-**

While finding out reasons for almost Rs.4 Million saving under head of accounts A05 (Grants, Subsidies) it was reported to D.G. Met.S, that the payment under Assistance Package to the successors of late Mr. Muhammad Umar, Chowkidar (RMC, Lahore) who passed away on 25-03-2014 could not be made as yet. The excuses presented by RMC, Lahore as well as Pension Section for this



inordinate delay are absolutely unconvincing. Therefore, the D.G. Met.S. has been pleased to instruct all Controlling Officers to please intervene personally in such matters by ordering their subordinates to fill prescribed forms / applications and get them signed from families of deceased employees. Henceforth, the lame excuses that families of deceased employees did not apply for benefits under Prime Minister Assistance Package or they did not provide requisite documents / papers shall not be accepted and those found inactive / lethargic shall be held responsible at senior levels.



**(TARIQ NADEEM)**  
Chief Administrative Officer  
for Director General  
Meteorological Services

**Distribution:**

- ✓ 1) Chief Meteorologist R&D Division, Islamabad.
- 2) Chief Meteorologist NDMC, Islamabad.
- 3) Chief Meteorologists, Flood Forecasting Division, Lahore.
- 4) Chief Meteorologist Met. Complex Karachi.
- 5) Directors, NWFC / NAMC / NDMC / NSMC / Planning / IT & Media, Islamabad (with the request to upload the same on official website of PMD).
- 6) Directors, RMC Lahore / Peshawar / Karachi / Quetta / Gilgit.